



Response to Request for Proposal

eProcurement Solutions and Services

RFP# 202102021- File 1 – Preliminary Information

Submitted by **Infosys Public Services**

August 04, 2021

Infosys[®]
Public Services



Contact Information

For further information and discussions, please contact	
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1. Section I – Preliminary Information (File #1)

1.1 Proposal Cover Page

State of Maine
Department of Administrative and Financial Services
PROPOSAL COVER PAGE

RFP# 202102021

eProcurement Solutions and Services

Proposed Services (check all that apply):	Full Solution ☒ Individual Workstream Implementation ☐ eSoftware Only ☐ Services Only ☒		
Bidder's Organization Name:	Infosys Public Services, Inc.		
Chief Executive - Name/Title:	Eric Paternoster, President and CEO		
Tel:	908-361-6883	E-mail:	eric_paternoster@infosys.com
Headquarters Street Address:	800 King Farm Boulevard Suite 505		
Headquarters City/State/Zip:	Rockville MD 20850		
<i>(Provide information requested below if different from above)</i>			
Lead Point of Contact for Proposal - Name/Title:	Sandesh Shetty, Associate Director		
Tel:	301-354-8600	E-mail:	sandesh_shetty@infosys.com
Headquarters Street Address:	800 King Farm Boulevard Suite 505		
Headquarters City/State/Zip:	Rockville MD 20850		

- This proposal and the pricing structure contained herein will remain firm for a period of 180 days from the date and time of the bid opening.
- No personnel currently employed by the Department or any other State agency participated, either directly or indirectly, in any activities relating to the preparation of the Bidder's proposal.
- No attempt has been made, or will be made, by the Bidder to induce any other person or firm to submit or not to submit a proposal.
- The above-named organization is the legal entity entering into the resulting contract with the Department if they are awarded the contract.
- The undersigned is authorized to enter contractual obligations on behalf of the above-named organization.

To the best of my knowledge, all information provided in the enclosed proposal, both programmatic and financial, is complete and accurate at the time of submission.

Name (Print): Eric Paternoster	Title: President and CEO
Authorized Signature: 	Date: 18-June-2021

1.2 Debarment, Performance and Non-Collusion Certification

State of Maine

Department of Administrative and Financial Services

DEBARMENT, PERFORMANCE, and NON-COLLUSION CERTIFICATION

RFP# 202102021

eProcurement Solutions and Services

Bidder's Organization Name:	Infosys Public Services, Inc.
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By signing this document, I certify to the best of my knowledge and belief that the aforementioned organization, its principals and any subcontractors named in this proposal:

- a. Are not presently debarred, suspended, proposed for debarment, and declared ineligible or voluntarily excluded from bidding or working on contracts issued by any governmental agency.*
- b. Have not within three years of submitting the proposal for this contract been convicted of or had a civil judgment rendered against them for:*
 - i. Fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a federal, state or local government transaction or contract.*
 - ii. Violating Federal or State antitrust statutes or committing embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;*
 - iii. Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or Local) with commission of any of the offenses enumerated in paragraph (b) of this certification; and*
 - iv. Have not within a three (3) year period preceding this proposal had one or more federal, state or local government transactions terminated for cause or default.*
- c. Have not entered into a prior understanding, agreement, or connection with any corporation, firm, or person submitting a response for the same materials, supplies, equipment, or services and this proposal is in all respects fair and without collusion or fraud. The above-mentioned entities understand and agree that collusive bidding is a violation of state and federal law and can result in fines, prison sentences, and civil damage awards.*

Name (Print): Eric Paternoster	Title: President and CEO
Authorized Signature: 	Date: 18-June-2021

1.3 Certificate of Insurance

The required insurance certificates are attached with the proposal. The names of the certificates and insurance policies covered under these certificates are listed below-

S.No.	File Name	Type of Insurance
1	Please refer to Section 1.4.1 -> CGL and Others	Commercial General Liability
2	Please refer to Section 1.4.1 -> CGL and Others	Automobile Liability
3	Please refer to Section 1.4.1 -> CGL and Others	Workers Compensation and Employers Liability
4	Please refer to Section 1.4.2 -> Errors and Omissions	Errors and Omissions (Professional Liability)
5	Please refer to Section 1.4.3 -> Cyber	Cyber Insurance

1.4 Annexure 1 – Insurance certificates

1.4.1 CGL and Others



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
06/30/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Marsh Risk & Insurance Services 1735 Technology Drive, Suite 790 San Jose, CA 95110 CN101358217-STND-GAWU-21-22	CONTACT NAME: Sandra Patino PHONE (A/C, No, Ext): 408-467-5669 FAX (A/C, No): E-MAIL ADDRESS: sandra.patino@marsh.com INSURER(S) AFFORDING COVERAGE INSURER A: Hartford Fire Insurance Company INSURER B: Travelers Property Casualty Co. Of America INSURER C: Trumbull Insurance Company INSURER D: Hartford Casualty Insurance Company INSURER E: INSURER F:
INSURED Infosys Limited and its subsidiaries 2400 N. Glenville Dr., Suite C150 Richardson, TX 75082	NAIC # 19682 25674 27120 29424

COVERAGES **CERTIFICATE NUMBER:** SEA-003324834-26 **REVISION NUMBER:** 4

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: X POLICY ☐ PRO-JECT ☐ LOC OTHER:		57UENFN4051	07/01/2021	07/01/2022	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COM/OP AGG \$ 2,000,000
C	AUTOMOBILE LIABILITY ANY AUTO OWNED AUTOS ONLY HIRED AUTOS ONLY SCHEDULED AUTOS NON-OWNED AUTOS ONLY		57UENFN4051	07/01/2021	07/01/2022	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
D	X UMBRELLA LIAB EXCESS LIAB DED ☒ RETENTION \$ 10,000	X OCCUR CLAIMS-MADE	57XHUFN3583	07/01/2021	07/01/2022	EACH OCCURRENCE \$ 2,000,000 AGGREGATE \$ 2,000,000
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N N/A	UB0R5752672113K UB5P0201262113R (AZ, MA, WI)	07/01/2021 07/01/2021	07/01/2022 07/01/2022	X PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Evidence of Insurance

CERTIFICATE HOLDER

Infosys Limited
 and its subsidiaries
 2400 N. Glenville Dr., Suite C150
 Richardson, TX 75082

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
 of Marsh Risk & Insurance Services

Sandra Patino

Sandra Patino

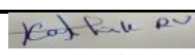
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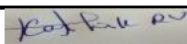
1.4.2 Errors and Omissions



CERTIFICATE OF LIABILITY INSURANCE						DATE (MM/DD/YY) 3/31/2021		
PRODUCER Marsh India Insurance Brokers Private Limited 1201/02, Tower 2, One India Bulls Center Elphinstone Road West Mumbai - 400013			THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.					
INSURED Infosys Limited and all its subsidiaries Electronic City, Hosur Road, Bangalore, Karnataka - 560 100, India			INSURERS AFFORDING COVERAGE					
			INSURER A: Tata Aig General Insurance Company Limited					
COVERAGES This Certificate supersedes & replaces any previously issued certificate for the policy period noticed below.								
THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAME ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.								
INSR LTR	EVIDENCE	TYPE OF INSURANCE			POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS
A	X	ERRORS & OMISSIONS OCCUR X CLAIMS MADE			2301001229	4/1/2021	3/31/2022	Any One Occurrence In Aggregate
	OTHER				NA	NA	NA	USD 1,000,000.00 USD 1,000,000.00
Evidence of Insurance only. All coverages as per current policy wordings terms and conditions only. The policy has a global coverage and jurisdiction.								
CERTIFICATE HOLDER								
Infosys Limited Electronic City, Hosur Road, Bangalore, Karnataka - 560 100, India					Should any of the policies be cancelled before the expiration date thereof, Notice will be delivered in accordance with the policy provisions.			
					AUTHORIZED REPRESENTATIVE		 Karthik Rachakonda	

1.4.3 Cyber



CERTIFICATE OF LIABILITY INSURANCE						DATE (MM/DD/YY) 3/31/2021	
PRODUCER Marsh India Insurance Brokers Private Limited 1201/02, Tower 2, One India Bulls Center Elphinstone Road West Mumbai - 400013			THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.				
INSURED Infosys Limited and all its subsidiaries Electronic City, Hosur Road, Bangalore, Karnataka - 560 100, India			INSURERS AFFORDING COVERAGE				
			INSURER A : Tata Aig General Insurance Company Limited				
			INSURER B :				
			INSURER C :				
COVERAGES This Certificate supersedes & replaces any previously issued certificate for the policy period noticed below.							
THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAME ABOVE FOR THE POLICY PERIOD INDICATED. NOT WITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.							
INSR LTR	EVIDENCE	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS	
A	X	Cyber	2301001235	4/1/2021	3/31/2022	Any One Occurrence In Aggregate	USD 1,000,000.00 USD 1,000,000.00
	OTHER		NA	NA	NA		
Evidence of Insurance only. All coverages as per current policy wordings terms and conditions only. The policy has a global coverage and jurisdiction.							
CERTIFICATE HOLDER							
Infosys Limited Electronic City, Hosur Road, Bangalore, Karnataka - 560 100, India			Should any of the policies be cancelled before the expiration date thereof, Notice will be delivered in accordance with the policy provisions.				
			AUTHORIZED REPRESENTATIVE		 Karthik Rachakonda		

